

**BOARD OF EDUCATION  
MINUTES OF A REGULAR MEETING  
3015 W. 163RD STREET**

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT  
DISTRICT PROFESSIONAL CENTER  
MARKHAM, IL 60428**

**JANUARY 19, 2015**

**A. Call to Order and Pledge of Allegiance**

Vice President Elaine Walker called the meeting to order at 7:00 P.M. The Pledge of Allegiance was then completed.

**B. Roll Call**

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles and Sharron Davis (Via Phone). Absent: None.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Julia A. Veazey, Chief School Business Official & Human Resources, Dr. Alicia Evans, and Director of Student Services, Mrs. Carrie Ablin.

**C. Presentations**

None.

**D. Approval of Minutes**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the minutes of the December 7, 2015 Work Session. On roll call the following members voted aye: Dr. Gregory Jackson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: None. Abstain: Joyce Dickerson.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the minutes of the December 21, 2016 Special Board Meeting. On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis (Via Phone). Nays: None. Absent: None. Abstain Joyce Dickerson.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the minutes of the December 21, 2016 Regular Business Meeting. On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Barbara Nettles,

Juanita R. Jordan (with attendance correction), Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None. Abstain: Joyce Dickerson.

**Motion Carried**

**E. Presidents Report**

None.

**F. Superintendent's Report**

Dr. Patterson reminded the Board of the upcoming Superintendent's Commission Conference. She asked that everyone confirm their attendance for accurate registration.

**G. Board of Education – Action Reports**

Barbara Nettles moved and it was seconded by Joyce Dickerson to place items G1, G2, G3, and I1 on consent agenda. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis (via Phone). Nays None. Absent: None.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the items placed on consent agenda. On roll call the following members voted aye: Juanita R. Jordan, Kathy Taylor, Barbara Nettles, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker and Sharron Davis (Via Phone). Nays: None. Absent: None.

**Motion Carried**

**G1. Approval of Donation**

Consent

**G2. Approval of Woodwind and Bass Equipment**

Consent

**G3. Approval of Surveillance Maintenance Agreement**

Consent

**G4. Discussion of Architect Proposal and Rankings**

Dr. Evans stated that there were four firms interviewed and ranked. The firms were JMA, STR, Moody-Nolan and TRIA. She stated that STR was number 1 Moody Nolan and TRIA were tied for number 2.

There was a brief discussion regarding the next step for the architect contract after negotiations.

#### **H. Audience Participation**

Juanita R. Jordan Moved and it was seconded by Joyce Dickerson to open the floor for audience participation. On roll call the following members voted aye: Elaine Walker, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Juanita R. Jordan, Barbara Nettles and Sharron Davis (via phone). Nays: None. Absent: None.

**Motion Carried**

Kathy Taylor moved and it was seconded by Juanita R. Jordan to close the floor for audience participation. On roll call the following members voted aye: Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis (via phone). Nays: None. Absent: None.

**Motion Carried**

#### **I. Administration – Action Reports**

##### **1. Approve Personnel Recommendations Consent**

##### **2. Approve Outside Contract Agreement None**

##### **3. Approve Professional Assignment Request(s)**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the professional assignment request. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis (via phone). Nays: Dr. Gregory Jackson. Absent: None.

**Motion Carried**

##### **4. Approve Invoices**

Kathy Taylor moved and it was seconded by Dr. Gregory Jackson to approve the invoices. On roll call the following members voted aye: Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis (via phone). Nays: None. Absent: none.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
01-19-16	Education	\$ 310,148.56
01-19-16	Operation & Maintenance	\$86,939.90
01-19-16	Debt Service	\$3,182.38
01-19-16	Transportation	\$328,596.71
<b>Total:</b>		<b><u>\$728,867.55</u></b>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
12-17-15	Education	\$1,640.35
<b>Total:</b>		<b><u>\$1,640.35</u></b>

##### **5. Approve Payroll and Benefits**

Kathy Taylor moved and it was seconded by Dr. Gregory Jackson to approve the payroll and benefits. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis (via phone). Nays: None. Absent: none.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
12-15-15	Education	\$444,083.62
12-15-15	Liabilities	<u>\$416,059.56</u>
<b>Total:</b>		<b><u>\$860,143.18</u></b>
12-30-15	Education	\$440,059.41
12-30-15	Liabilities	\$404,726.64

**Total: \$844,786.05**

12-18-15	Education	\$4,982.91
12-18-15	Liabilities	\$3,654.94

**Total: \$8,637.85**

12-29-15	Education	\$240,921.25
----------	-----------	--------------

**Total: \$240,921.25**

## **J. Administration – Information Reports**

### **1. Curriculum Instruction and Technology**

Mrs. Veazey informed the Board that she and the NCLB committee have been working on the 2016-2017 school calendar. She stated that since this is a leap year, the calendar will look differently next year based upon when certain holidays fall during the week or on the weekend. She stated that the teachers are considering working on Columbus Day and having the Wednesday before Thanksgiving off.

Mrs. Veazey discussed the literacy conference with the Board. She stated that it is presented by teachers for teachers and it is a great way to end the school term before the winter break! She informed the Board about the upcoming individual school Science Fairs and the preparation occurring with the upcoming regional Math Bowl

Mrs. Veazey inquired if the Board would like to have training for Microsoft 365. Several Board members indicated that they would like to have the training. Ms. McWilliams stated that she would provide the training on Thursday, February 4, 2016 from 6:00 p.m. - 7:30 p.m.

### **2. Business Affairs and Human Resources**

Dr. Evans indicated that she wanted to call to attention the operating expense per pupil \$12,153.36 which is an increase from last year. She also informed the Board that the preliminary financial ration shows that the district will achieve Financial Recognition for the second year in a row. Dr. Evans informed the board that the Health Life safety inspection report is attached and that the last sub training will be held this week.

There was a brief discussion regarding the violations on the health life safety report.

### **3. Student Services**

Mrs. Ablin informed the Board that 2016/2017 registration plan has been finalized. The registration portal will open on May 2, 2016 and onsite registration will be held at each school this year. The Back to School Fair will take place on Saturday, August 13, 2016.

Ms. Ablin stated that SWIS Data increased in December and decreased in January.

There was a question regarding Positive Connections and the issues we have had. Mrs. Ablin stated that the biggest problem is the bus company's lack of drivers. She stated that she met with the Vice President/Co-Owner of Positive Connections to discuss the issues.

Dr. Patterson stated that if we find another bus company to accommodate our District then we will sever our contract with Positive Connections.

### **K. Executive Session**

Dr. Gregory Jackson moved and it was seconded by Kathy Taylor to go into executive session to discuss two students. On roll call the following members voted aye: Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker, Dr. Gregory Jackson and Sharron Davis (via phone). Nays: None. Absent: None.

**Motion Carried**

Barbara Nettles moved and it was seconded by Juanita R. Jordan to return to open session. On roll call the following members voted aye: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles and Sharron Davis (via phone). Nays: None. Absent: None.

**Motion Carried**

### **L. New Business**

Dr. Patterson informed the Board that AMC Theater in Country Club Hills has closed. She stated that it had something to do with the lease. Dr. Patterson stated that she is trying to contact Mayor Ford to see if the closing had anything to do with the previous TIF agreement.

Dr. Patterson discussed with the Board a timeline for the financial restructuring. She stated that she would like to start the discussion in February. Dr. Patterson stated that she will bring it to the work session.

**M. Adjournment**

Kathy Taylor moved and it was seconded by Juanita R. Jordan to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: None.

**MOTION CARRIED 8:05 p.m.**

**Submitted by:**

**Elaine Walker, Vice President**



**Kathy Taylor, Secretary**

BOARD OF EDUCATION  
MINUTES OF WORK SESSION  
3015 WEST 163RD STREET

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT  
DISTRICT PROFESSIONAL CENTER  
MARKHAM, ILLINOIS

JANUARY 4, 2016

**1. Call to Order and Pledge of Allegiance**

Vice President Elaine Walker called the meeting to order at 7:35 p.m. The Pledge of Allegiance was completed in the earlier session.

**2. Roll Call**

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker and Barbara Nettles. Absent: Sharron Davis.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Julia A. Veazey Chief School Business Official & Human Resources, Dr. Alicia Evans and Director of Student Services, Carrie Ablin.

**3. Baker-Tilley Audit Presentation**

Mike Supela of Baker Tilley completed a brief presentation regarding the annual audit. He stated that the district has come so far and is in great shape. He stated that this is the District's second year with no findings.

He stated that they have made recommendations in the past that the district has always complied, therefore they have no recommendations for the District at this time.

**4. Superintendent Evaluation Items**

Dr. Patterson presented to the board all seven goals and documentation on those goals for her annual evaluation due by March first.

**5. Staff Members Children's Attending Our Schools**

Dr. Patterson asked the Board if they were interested in allowing staff members' children to enroll in D144 at a reduced tuition rate. She informed them that the number of employees making request has increased.

There was a brief discussion regarding having staff members children attend District schools. Dr. Patterson informed the Board that she would have a table of prorated costs prepared.

**6. Acceptance of Donation**

Dr. Evans informed the board that a parent donated \$500.00 for the pom-pom squad.



**7. Woodwind & Brasswood Band Equipment Proposal**

Mrs. Veazey informed the Board that she would like to expand the equipment offered by our band department. She stated that she would like a consensus to order the equipment for the band. She stated \$50,000.00 was budgeted, but costs will be closer to \$40,000.00. The Board gave consensus for Mrs. Veazey to place the order.

**8. Surveillance Maintenance Agreement**

Mrs. Veazey informed the Board that she will be presenting a Surveillance Maintenance Agreement from Professional Systems. . She also stated that we plan to purchase additional cameras for and have Professional Systems Inc. to cover our alarm system to have everything covered under one company.

**9. New Business**

Mrs. Nettles inquired if all the schools have a crisis plan. Dr. Patterson informed her that they can be found on each schools website.

Dr. Patterson informed the Board that the District owes a \$1.4 million Maintenance of Effort payment to the United States Department of Education. She informed the Board that her staff was working diligently to close the gap so no monies would be owed. The task has been challenging, because the Illinois State Board of Education only has one staff member addressing MOE (Maintenance of Effort) issues, and she works 8 hours per month.

**10. Executive Session**

None.

**11. Adjournment**

Elaine Walker moved and it was seconded by Kathy Taylor to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: Sharron Davis.

**Motion Carried 8:50 p.m.**

Submitted by:



Elaine Walker, Vice President



Kathy Taylor, Secretary